MASS. SAI. 2: ST 30/SP 84 8/999/999



The Commonwealth of Massachusetts

AUDITOR OF THE COMMONWEALTH

ONE ASHBURTON PLACE, ROOM 1819 BOSTON 02108



(617) 727-6200

NO. 2000-3002-8

INDEPENDENT STATE AUDITOR'S REPORT ON THE ACTIVITIES OF THE SPRINGFIELD HOUSING AUTHORITY APRIL 1, 1998 TO MARCH 31, 1999

GOVERNMENT DOCUMENTS

COLLECTION

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OFFICIAL AUDIT REPORT

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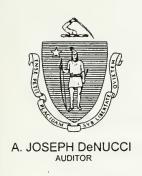
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The Commonwealth of Massachusetts

AUDITOR OF THE COMMONWEALTH

ONE ASHBURTON PLACE, ROOM 1819 BOSTON, MASSACHUSETTS 02108

TEL. (617) 727-6200

2000-3002-8

INDEPENDENT AUDITOR'S REPORT

Sadie B. Johnson, Chairperson Springfield Housing Authority 25 Saab Court Springfield, Massachusetts 01101

We have audited the Springfield Housing Authority's financial statements as of and for the fiscal year ended March 31, 1999, as listed in the Table of Contents. These financial statements are the responsibility of the Authority's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in the Notes to Financial Statements, No. 2, the Authority's records are maintained on bases of accounting prescribed by the Commonwealth's Department of Housing and Community

Development (DHCD) and the U.S. Department of Housing and Urban Development (HUD), which are comprehensive bases of accounting other than generally accepted accounting principles.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Springfield Housing Authority as of March 31, 1999, and the results of its operations for the fiscal year then ended, in conformity with the bases of accounting prescribed by DHCD and HUD.

In accordance with Government Auditing Standards, we have also issued a report dated December 10, 1999 on our consideration of the Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grants.

Our audit was performed for the purpose of forming an opinion on the financial statements of the Springfield Housing Authority, taken as a whole. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is not a required part of the financial statements. The information in the schedule has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

December 10, 1999

A. JOSEPH DeNUCCI Auditor of the Commonwealth



The Commonwealth of Massachusetts

AUDITOR OF THE COMMONWEALTH

ONE ASHBURTON PLACE, ROOM 1819 BOSTON, MASSACHUSETTS 02108

TEL. (617) 727-6200

2000-3002-8

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REPORT ON COMPLIANCE AND ON INTERNAL CONTROL
OVER FINANCIAL REPORTING BASED ON AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS

Sadie B. Johnson, Chairperson Springfield Housing Authority 25 Saab Court Springfield, Massachusetts 01101

We have audited the Springfield Housing Authority's financial statements as of and for the fiscal year ended March 31, 1999, and have issued our report thereon dated December 10, 1999. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Springfield Housing Authority's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

Internal Control over Financial Reporting

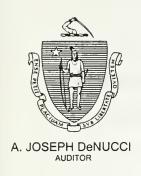
In planning and performing our audit, we considered the Springfield Housing Authority's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information of the Springfield Housing Authority's Board of Commissioners, management, the Commonwealth's Department of Housing and Community Development, the U.S. Department of Housing and Urban Development, and other federal audit agencies. However, this report is a matter of public record, and its distribution is not limited.

December 10, 1999

A. JOSEPH DeNUCCI

Auditor of the Commonwealth



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2000-3002-8

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REPORT ON COMPLIANCE WITH SPECIFIC REQUIREMENTS APPLICABLE TO STATE-AIDED FINANCIAL ASSISTANCE PROGRAMS

Sadie B. Johnson, Chairperson Springfield Housing Authority 25 Saab Court Springfield, Massachusetts 01101

We have audited the Springfield Housing Authority's financial statements as of and for the fiscal year ended March 31, 1999 and have issued our report thereon dated December 10, 1999.

We have also audited the Authority's compliance with the requirements governing types of services, eligibility, reporting, and special tests and provisions that are applicable to its state-aided financial assistance programs, which are identified in the Supplementary Information section of this report, for the fiscal year ended March 31, 1999. The management of the Springfield Housing Authority is responsible for the Authority's compliance with those requirements. Our responsibility is to express an opinion on compliance with those requirements based on our audit.

We conducted our audit of compliance with those requirements in accordance with generally accepted government auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether material noncompliance with the requirements referred to above occurred. An audit includes examining, on a test basis, evidence about the Authority's compliance with those requirements. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the Springfield Housing Authority complied, in all material respects, with the requirements governing types of services, eligibility, reporting, and special tests and provisions that are applicable to its state-aided financial assistance programs for the fiscal year ended March 31, 1999.

This report is intended for the information of the Springfield Housing Authority's Board of Commissioners, management, the Commonwealth's Department of Housing and Community Development, the U.S. Department of Housing and Urban Development, and other federal audit agencies. However, this report is a matter of public record, and its distribution is not limited.

December 10, 1999

A. JOSEPH DeNUCCI

Auditor of the Commonwealth

AUDIT RESULTS

Status of Prior Audit Results

Our prior audit report of the Springfield Housing Authority (No. 99-3005-8), which covered the period April 1, 1997 to March 31, 1998, disclosed no reportable conditions and expressed unqualified opinions.

Current Audit Results

Our current audit, which covered the period April 1, 1998 to March 31, 1999, disclosed no reportable conditions and expressed unqualified opinions.



FINANCIAL STATEMENTS

Statement No. I

Revolving Fund

Balance Sheet

March 31, 1999

Assets

Cash Accounts Receivable Total Assets	\$ 92,748 9,400 \$ 102,148
Liabilities and Advan	ices
Accounts Payable Advances Total Liabilities and Advances	\$ 148 102,000 \$ 102,148

Statement No. II

Payroll Account

Balance Sheet

March 31, 1999

Assets

Cash Accruals Total Assets	\$ 149,746 12,247 \$ 161,993
Liabilities and Advance	25
Accounts Payable Advances Total Liabilities and Advances	\$ 14,993

Statement No. 111

State-Aided Programs in Management

Balance Sheets

March 31, 1999

		Family and		Special	Low-					
	Family	Elderly	Elderly	Needs	Income	Mass.	Mass.			
	Housing	Housing	Housing	Housing	Family	Rental	Dept. of			
	Program	Program	Program	Program	Housing	Voucher	Mental	Alternative	Teller	Housing
	200-1/8	400	8/5-2/8	689	705-1/8	Program	Health	Housing	Program	Innovations
Assets										
Cash	\$ 125,612	\$ 971,427	\$ 233,961	\$ 131,782	\$ 81,158	\$ 143,879	\$ 44,227	\$ 424	•	
Advances	6,400	59,700	11,800	•	2,000	4,000	•	•	•	
Accounts Receivable	1,728	(16,190)	(4,319)	4,719	1,723	3,874		1		
Investments	114,066	564,366	225,119	1	73,178	1		•	\$ 60,388	
Fiscal Agent Funds	1	(757)			•	•		•		
Deferred Charges	2,648	37,718	4,898	(2)	1,032	1,414	104			
Development Costs		10,919,244	2,675,000	2,434,290	1,332,182	1				
Inventory of Furniture and Equipment	134,396	712,295	245,324	24,296	21,364	1,388	•		ı	\$ 4,020
Modernization Costs		7,682,205		•	•	1			1	
Total Assets	\$ 384,850	\$ 20,930,008	\$ 3,391,783	\$ 2,595,085	\$ 1,512,637	\$ 154,555	\$ 44,331	\$ 424	\$ 60,388	\$ 4,020
Liabilities and Surplus										
Liabilities:										
Accounts Payable	\$ 15,942	\$ 444,106	\$ 58,109	\$ 49	\$ 22,708	\$ 2,893	\$ 48	\$ 99		
Accrued Liabilities	3,011	241,580	50,324	6,291	9,738	25,097			,	
Deferred Credits	3,157	30,284	8,118		1,153					•
Total Liabilities	\$ 22,110	\$ 715,970	\$ 116,551	\$ 6,340	\$ 33,599	\$ 27,990	\$ 48	66 \$		•
Grants Issued	ı	10,919,244	2,675,000	2,434,290	1,332,182	•		•		
Completed Modernization Contributions	ı	7,682,205	•	1	•	•	1	•		
Surplus	362,740	1,612,589	600,232	154,455	146,856	126,565	44,283	325	\$ 60,388	\$ 4,020
Total Liabilities and Surplus	\$ 384,850	\$ 20,930,008	\$ 3,391,783	\$ 2,595,085	\$ 1,512,637	\$ 154,555	\$ 44,331	\$ 424	\$ 60,388	\$ 4,020

Statement No. IV

State-Aided Programs in Management

Operating Statements

Fiscal Year Ended March 31, 1999

Housing	Innovations		•	ı	•			•		•	•	•	•			
Teller	Program			\$ 2,467			\$ 2,467					•				
Alternative	Housing	,				\$ 325	\$ 325			•						
Mass. Dept. Of Mental	Health					\$ 2,950	\$ 2,950	101				٠				\$ 101
Mass. Rental	Program			\$ 65	•	88,000	\$ 88,065	\$ 44.912			11,739	•				\$ 56,651
Low- Income Family Housing	705-1/8	\$ 167,700	•	4,660	12		\$ 172,372	\$ 5.652		21,169	17,637	20,461	4	73,068	24,059	\$ 162,046
Special Needs Housing	689	\$ 63,360		6,753	1		\$ 70,113	\$ 27.136			16,429	2,641		•		\$ 46,206
Elderly Housing Program	8/5-298	\$ 575,351		11,866	3,141		\$ 590,358	\$ 66.715	306	122,619	53,536	49,730	•	156,000	76,858	\$ 525,764
Family and Elderly Housing	400	\$ 2,101,979	4,000	67,537	8,149	1	\$ 2,181,665	\$ 265.801	1,296	967,097	365,576	99,116	2,000	ı	1,042,143	\$ 2,743,029
Family Housing Program	200-1/8	\$ 306,786	ı	6,650	9	1	\$ 313,442	\$ 27.683		75,473	30,989	45,833	,	65,280	50,090	\$ 295,348
		Operating Receipts: Shelter Rent	Nondwelling Rentals	Interest on Investments	Other Operating Receipts	Administrative Fee	Total Operating Receipts	Operating Expendinates. Administrative	Tenant Organization	Maintenance	General	Provision for Reserves	DHCD-Directed Costs	Debt Service	Utilities	Total Operating Expenditures

Statement No. IV (Continued)

State-Aided Programs in Management

Operating Statements

Fiscal Year Ended March 31, 1999

			Housing	Innovations				•	
			Teller	Program	\$ 2,467	-	\$ 2,467		\$ 2,467
			Alternative	Housing	\$ 325		\$ 325		\$ 325
	Mass.	Dept. of	Mental	Health	\$ 2,849		\$ 2,849	ا،.	\$ 2,849
	Mass.	Rental	Voucher	Program	\$ 31,414	1	\$ 31,414	752	\$ 30,662
Low-	lncome	Family	Housing	705-1/8	\$ 10,326	•	\$ 10,326	25,389	\$ (15,063)
Sepcial	Needs	Housing	Program	689	\$ 23,907		\$ 23,907	5,581	\$ 18,326
	Elderly	Housing	Program	8/2-2/8	\$ 64,594	•	\$ 64,594	49,454	\$ 15,140
Family and	Elderly	Housing	Program	400	\$ (561,364)				
	Family	Housing	Program	200-1/8	\$ 18,094	'	\$ 18,094	35,712	\$ (17,618)
					Income/(Deficit) before Operating Subsidy Eamed	Operating Subsidy Eamed	Income before Nonroutine Expenditures	Nonroutine Expenditures	Net Income/(Deficit)

Year-End Settlement of Massachusetts Rental Voucher Program

\$ 1,054,304 \$ 20,790 \$ 5,281	1,055,656 20,790 5,381	
Total Landlord Payments	Total Partial Payments Received from DHCD for Fiscal Year	Overpayment Due DHCD

Statement No. V

State-Aided Program in Management

Analysis of Surplus

Fiscal Year Ended March 31, 1999

Housing Innovations	\$ 4,020	
Teller J Program In		.
Alternative Housing		
Mass. Dept. of Mental Health		
Mass. Rental Voucher Program	\$ 1,388	
Low- Income Family Housing 705-1/8	\$ 13,977 9,064 (1,677) \$ 21,364	\$ 59,199
Special Needs Housing Program 689	\$ 25,926	
Elderly Housing Program 667-5/8	\$ 269,118 14,926 (38,448) \$ 245,596	\$ 7,298
Family and Elderly Housing Program 400	\$ 585,908 185,682 (58,859) \$ 712,731 \$ (757) \$ \$	
Family Housing Program 200-1/8	\$ 87,080 54,230 (6,914) \$ 134,396	\$ 52,934 2,400 \$ 55,334
	Valuation of Fixed Assets Balance March 31, 1998 Purchase of Equipment Sale of Fixed Assets Balance March 31, 1999 Debt Service Reserve Balance March 31, 1998 Balance March 31, 1999 Capital Reserve	Balance March 31, 1998 Provision for Capital Reserve Balance March 31, 1999

Statement No. V (Continued)

State-Aided Program in Management

Analysis of Surplus

Fiscal Year Ended March 31, 1999

Operating Reserve	Family Housing Program 200-1/8	Family and Elderly Housing Program 400	Elderly Housing Program 667-5/8	Special Needs Housing Program 689	Low- Income Family Housing 705-1/8	Mass. Rental Voucher Program	Mass. Dept. of Mental Health	Alternative	Teller Program	Housing
Balance March 31, 1998 Net Income/(Deficit) Provision for Operating Reserve Balance March 31, 1999 Total Surplus	\$ 147,193 (17,618) 43,433 \$ 173,010 \$ 362,740	\$ 98,877 (186,378) 99,116 \$ 900,615 \$ 1,612,589	\$ 282,408 15,140 49,730 \$ 347,338 \$ 600,232	\$ 109,192 18,326 2,641 \$ 130,159	\$ 00,893 (15,063) 20,461 \$ 66,293 \$ 146,856	\$ 94,515 30,662 \$ 125,177 \$ 126,565	\$ 41,434 2,849 - \$ 44,283 \$ 5 44,283	\$ 325 \$ 325 \$ 325 \$ 325	\$ 57,921 2,467 - \$ 60,388 \$ 60,388	\$ 4,020

The accompanying notes are an integral part of these financial statements.

Statement No. VI

State-Aided Program in Modernization

Balance Sheet

March 31, 1999

Assets

Cash	\$ 27,707
Modernization Costs (Net):	
Work Plan Number	261.510
1011	361,519
Total Assets	<u>\$ 389,226</u>
*	
Liabili	ities and Capital
Capital Funding Source:	
Mansville Trust Fund	\$ 27,552
Modernization Grant - DHCD	361,674
Total Liabilities and Capital	\$ 389,226

Statement No. VII

State-Aided Program in Modernization

Statement of Modernization Costs

March 31, 1999

	Work Plan Number 1011
Administration	\$ 5,148
Architectural and Engineering Fees	56,568
Construction Costs	_ 300,651
Total Modernization Costs	\$ 362,367
Less:	
Interest Income	848
Total Modernization Costs (Net)	\$ 361,519

Statement No. VIII

Federally Aided Programs

Balance Sheets

March 31, 1999

Annual Contributions Contract

				Section 8			
	NY-360	B-1110	B-1110V	B-1489	B-1489	B-1584	B-1110K
	Public			New	Substantial	Substantial	Moderate
Assets	Housing	Existing	Voucher	Construction	Rehabilitation	Rehabilitation	Rehabilitatio
Cash	\$ 1,141,602	\$ 1,133,980	\$ 564,702	\$ 42,163	\$ 77,475	\$ 259,828	,
Accounts Receivable	87,647	562,422	15,715	25,443	45,281	17	\$ 4,101
Advances	118,600	45,000	1,500		•	•	•
Investments	2,199,491	595,323		,		à	1
Debt Amortization Funds	841,513		,		•		•
Deferred Charges	328,233	2,960	505	87	93	392	•
Land, Structures, and Equipment	62,080,377	•		44		ı	
Modernization Costs	2,381,982	-		•	•	,	,
Total Assets	\$ 69,179,445	\$ 2,339,685	\$ 582,422	\$ 67,737	\$ 122,849	\$ 260,237	\$ 4,101
Lishilities and Suralus							
Liabilities:							
Accounts Payable	\$ 468,099	\$ 1,183,715	\$ 172,827	\$ 1,481	\$ 34,405	\$ 51,677	•
Notes Payable	362	•	ı		•	•	
Accrued Liabilities	7,970,681	56,246	9,875	,	•		•
Deferred Credits	38,280	•	,	26,974	38,227	080,06	
Fixed Liabilities	21,454,482				-		'
Total Liabilities	\$ 29,931,904	\$ 1,239,961	\$ 182,702	\$ 28,455	\$ 72,632	\$ 141,757	•
Surplus	39,247,541	1,099,724	399,720	39,282	50,217	118,480	\$ 4,101
Total Liabilities and Surplus	\$ 69,179,445	\$ 2,339,685	\$ 582,422	\$ 67,737	\$ 122,849	\$ 260,237	\$ 4,101

The accompanying notes are an integral part of these financial statements.

Statement No. IX

Federally Aided Programs

Statements of Income and Expenses

Fiscal Year Ended March 31, 1999

				Annual Contributions Contract	tions Contract		
				Section 8			
	NY-360	B-1110	B-1110V	B-1489	B-1489	B-1584	B-1110K
	Public			New	Substantial	Substantial	Moderate
	Housing	Existing	Voucher	Construction	Rehabilitation	Rehabilitation	Rehabilitation
Operating Income:							
Dwelling Rental	\$ 3,289,770	•	•	•	•	•	•
Excess Utilities	185	٠	٠	1	•	•	•
Interest on Operating Reserve Investments		\$ 56,787	\$ 7,598	1	•	•	•
Interest on General Fund Investments	149,647	57,995	10,888	\$ 219	\$ 248	\$ 1,250	•
Other Income	32,414	-	•			,	
Total Operating Income	\$ 3,472,016	\$ 114,782	\$ 18,486	\$ 219	\$ 248	\$ 1,250	
Operating Expenses:							
Administration	\$ 579,182	\$ 899,253	\$ 140,639	\$ 7,564	\$ 7,809	\$ 19,595	\$ 15
Tenant Services	2,238	•	•	•	•		•
Utilities	1,302,211	1	1	•	,	•	4
Ordinary Maintenance	1,939,521	•	1	•		•	1
Protective Services	55,242	•	,	1	•	ı	ı
General Expenses	1,007,276	ı	•	1	•	ł	
Nonroutine Expenses	185,986	•		•	٠	•	
Housing Assistance Payments	•	7,883,750	1,686,424	292,832	414,377	1,011,701	11,709
Total Operating Expenses	\$ 5,071,656	\$ 8,783,003	\$ 1,827,063	\$ 300,396	\$ 422,186	\$ 1,031,296	\$ 11,724

Statement No. IX (Continued)

Federally Aided Programs

Statements of Income and Expenses

Fiscal Year Ended March 31, 1999

Annual Contributions Contract	Section 8	

				Section 8			
	NY-360	B-1110	B-1110V	B-1489	B-1489	B-1584	B-111'0K
	Public			New	Substantial	Substantial	Moderate
	Housing	Existing	Voucher	Construction	Rehabilitation	Rehabilitation	Rehabilitation
Net Operating (Loss)	\$ (1,599,640)	\$ (8,668,221)	\$ (1,808,577)	\$ (300,177)	\$ (421,938)	\$ (1,030,046)	\$ (11,724)
Interest on Notes and Bonds Payable	(501,109)				1		
Interest on Debt Service	75			•		•	•
(Loss) from Dispostion of							
Nonexpendable Equipment	(171,903)	•	1	•	1	ı	•
Prior Year Adjustments	84,914	1,577	4,105	73	73	155	
Net (Loss)	\$ (2,187,663)	\$ (8,666,644)	\$ (1,804,472)	\$ (300,104)	\$ (421,865)	\$ (1,029,891)	\$ (11,724)

Statement No. X

Federally Aided Programs

Analysis of Surplus

Fiscal Year Ended March 31, 1999

			Annual	Annual Contribution Contract Section 8	ract		
	NY-360 Public Housing	B-1110 Existing	B-1110V	B-1489 New Construction	B-1489 Substantial Rehabilitation	B-1584 Substantial Rehabilitation	B-1110K Moderate Rehabilitation
Unreserved Surplus							
Balance March 31, 1998 Net (Loss) Provision for Operating Reserve HUD Adjustment	\$ (65,139,380) (2,187,663) (247,254)	\$ (124,983,008) (8,666,644) (163,009) 2.714,833	\$ (18,231,806) (1,804,472) (50,697) (224,832)	\$ (4,768,689) (300,104) (5,398)	\$ (5,692,501) (421,865) (6,269)	\$ (14,743,731) (1,029,891) (18,498)	\$ (86,800) (11,724) (2,209)
Provision for Project Account Balance March 31, 1999	\$ (67,574,297)	(605,238) \$ (131,703,066)	(271,856) \$ (20,583,663)	(2,128) \$ (5,076,319)	(29,579) \$ (6,150,214)	(157,482) \$ (15,949,602)	(19,667) \$ (120,400)
Operating Reserve							
Balance March 31, 1998 Provision for Operating Reserve	\$ 2,753,024	\$ 481,001	\$ 349,059	\$ 35,205	\$ 43,948	\$ 99,985	\$ 1,892
Balance March 31, 1999	\$ 3,000,278	\$ 644,010	\$ 399,756	\$ 40,603	\$ 50,217	\$ 118,483	\$ 4,101
Project Account Unfunded							
Balance March 31, 1998		\$ 6,706,285	\$ 1,027,227	- 2 178	\$ 48,646	\$ 118,853	\$ 71,109
HUD Adjustment		(2,714,833)	224,832				
Balance March 31, 1999	4	\$ 4,596,690	\$ 1,523,915	\$ 2,128	\$ 78,225	\$ 276,335	\$ 90,776

Statement No. X (Continued)

Federally Aided Programs

Analysis of Surplus

Fiscal Year Ended March 31, 1999

	NY-360	Public	Housing Contributions	Balance March 31, 1998 \$ 76,927,530 \$ Annual Contributions Earned 1,253,906 Operating Subsidy 1,984,704	Adjustment Balance March 31, 1999 \$ 80,166,140 \$	Cumulative Donations	Balance March 31, 1998 \$ 667,816 \$ Donations Received 3,078 Balance March 31, 1999 \$ 670,894 \$	Cumulative Modernization Grants	Balance March 31, 1998 \$ 18,674,358 Modernization Funds Received 4,310,168	Balance March 31, 1999 <u>\$ 22,984,526</u>	Total Surplus \$ 39,247,541 \$
=	B-1110		Existing	8,829,653	127,161,200		400,890		1 1	•	1,099,724
Annual	B-1110V		Voucher	\$ 17,204,543 1,855,169	\$ 19,059,712		1 1		1 1		\$ 399,720
Annual Contribution Contract Section 8	B1489	New	Construction	\$ 4,750,540 305,502	16,828 \$ 5,072,870				1 1	-	\$ 39,282
ti	B-1489	Substantial	Rehabilitation	\$ 5,643,855 428,134	\$ 6,071,989		1 0 A			1	\$ 50,217
	B-1584	Substantial	Rehabilitation	\$ 14,624,875 1,048,389	\$ 15,673,264		1 1 1		1 1	•	\$ 118,480
	B-1110K	Moderate	Rehabilitation	\$ 15,691 13,933	\$ 29,624				1 1	,	\$ 4,101

The accompanying notes are an integral part of these financial statements.

Statement No. XI

Federally Aided Programs

Computation of Residual Receipts and Accruing Annual Contributions

Fiscal Year Ended March 31, 1999

Public Housing

Computation of Residual Receipts	Annual Contributions Contract NY-360
Operating Receipts: Operating Income Operating Subsidy Prior Year Adjustment Total Operating Receipts	\$ 3,472,016 1,984,704 <u>84,914</u> \$ 5,541,634
Operating Expenses: Operating Expenses Capital Expenditures Total Operating Expenses	\$ 5,071,656 222,724 \$ 5,294,380
Residual Receipts per Audit Provision for Operating Reserve Residual Receipts per Authority	\$ 247,254 (247,254)
Computation of Accruing Annual Contributions	
Accruing Annual Contributions	\$ 1,253,906

Statement No. XII

Federally Aided Programs

Computation of Annual Contributions Earned and Project Account - Operating Reserve Changes

Fiscal Year Ended March 31, 1999

Annual Contributions Contract

			Section 8	on 8		
	B-1110	B-1110V	B-1489	B-1489	B1584	B-1110K
			New	Substantial	Substantial	Moderate
Maximum Annual Contributions Available	Existing	Voucher	Construction	Rehabilitation	Rehabilitation	Rehabilitation
Maximum Annual Contributions Commitment Project Account at Beginning of Year	\$ 9,434,891 6,706,285	\$ 2,127,024 1,027,227	\$ 324,458	\$ 457,712 48,646	\$ 1,205,871 118,853	\$ 33,600
HUD Adjustment Total Annual Contributions Available	\$ 13,426,343	\$ 3,379,083	\$ 324,458	\$ 506,358	\$ 1,324,724	\$ 104,709
Annual Contributions Required						
Housing Assistance Payments	\$ 7,883,750	\$ 1,686,424	\$ 292,832	\$ 414,377	\$ 1,011,701	\$ 11,709
Administrative Fees Earned	988,362	176,736	12,590	13,613	36,949	2,209
Hard-to-House Fees Earned	7,200	1,170	1	•	ı	•
Audit Costs	8,336	1,727	299	392	686	15
Total Funds Required	\$ 8,887,648	\$ 1,866,057	\$ 305,721	\$ 428,382	\$ 1,049,639	\$ 13,933
Less: Project Receipts Other than						
Annual Contributions	57,995	10,888	219	248	1,250	
Total Annual Contributions Required	\$ 8,829,653	\$ 1,855,169	\$ 305,502	\$ 428,134	\$ 1,048,389	\$ 13,933
Project Account Change						
TOTAL TAXABLE PROPERTY.						
Provision for Project Account	\$ 605,238	\$ 271,856	\$ 18,956	\$ 29,579	\$ 157,482	\$ 19,667
Prior Year Deficit			(16,828)			
Provision for Project Account	\$ 605,238	\$ 271,856	\$ 2,128	\$ 29,579	\$ 157,482	\$ 19,667

Statement No. XII (Continued)

Federally Aided Programs

Computation of Annual Contributions Earned and Project Account - Operating Reserve Changes

Fiscal Year Ended March 31, 1999

Annual Contributions Contract

			Section 8	on 8			
	B-1110	B-1110V	B-1489 New	B-1489 Substantial	B-1584 Substantial	B-1110K Moderate	
	Existing	Voucher	Construction	Rehabilitation	Rehabilitation	Rehabilitation	
Annual Contributions Earned							
Lesser of Contributions Available or . Contributions Required	\$ 8,829,653	\$ 1,855,169	\$ 305,502	\$ 428,134	\$ 1,048,389	\$ 13,933	
Operating Reserve Change							
Operating Income Annual Contributions Earned Total Operating Receipts	\$ 114,782 8,829,653 \$ 8,944,435	\$ 18,486 1,855,169 \$ 1,873,655	\$ 219 305,502 \$ 305,721	\$ 248 428,134 \$ 428,382	\$ 1,250 1,048,389 \$ 1,049,639	\$ 13,933 \$ 13,933	
Operating Expenses							
Operating Expenses Prior Year Adjustments	\$ 8,783,003	\$ 1,827,063 (4,105)	\$ 300,396	\$ 422,186	\$ 1,031,296	\$ 11,724	
Total Operating Expenses	\$ 8,781,426	\$ 1,822,958	\$ 300,323	\$ 422,113	\$ 1,031,141	\$ 11,724	
Provision for Operating Reserve	\$ 163,009	\$ 50,697	\$ 5,398	\$ 6,268	\$ 18,498	\$ 2,209	

The accompanying notes are an integral part of these financial statements.

Statement No. XIII

Federally Aided Programs

Federal Public Housing Drug Elimination Program Authority's Financial Status Report

Fiscal Year Ended March 31, 1999

	Program MA	06DEP	
035194	035196	035197	035198
\$ 307,900 (1) 15,000 \$ 292,900 292,900	\$ 385,895 (2) 15,000 \$ 370,895 370,895	\$ 182,486 (3) \$ 182,486 	\$ 33,749 (4) \$ 33,749 33,749
	\$ 307,900 (1) 15,000 \$ 292,900	035194 035196 \$ 307,900 (1) \$ 385,895 (2) 15,000 15,000 \$ 292,900 \$ 370,895	\$ 307,900 (1) \$ 385,895 (2) \$ 182,486 (3)

- 1. The transaction outlay as shown above on the Authority's Financial Status Report dated December 12, 1996, which was submitted to HUD for approval, is in agreement with the Authority's records.
- 2. The transaction outlay as shown above on the Authority's Financial Status Report dated August 4, 1999, which was submitted to HUD for approval, is in agreement with the Authority's records.
- 3. The transaction outlay as shown above on the Authority's Financial Status Report dated August 23, 1999, which was submitted to HUD for approval, is in agreement with the Authority's records.
- 4. The transaction outlay as shown above on the Authority's Financial Status Report dated August 23, 1999, which was submitted to HUD for approval, is in agreement with the Authority's records.

Statement No. XIV

Federally Aided Programs

Authority's Statement and Certification of Actual Modernization Costs

March 31, 1999

	Progra	m
	MA06PO3570596	MA06PO3570697
Funds Approved	\$ 2,471,236 (1)	\$ 2,412,696 (2)
Funds Expended	2,471,236	2,412,696
	-	-
Funds Advanced	\$ 2,471,236	\$ 2,412,696
Funds Expended	2,471,236	
	-	-

- 1. The distribution of costs as shown on the Financial Statement of Modernization Costs dated October 5, 1998, which accompanied the Actual Modernization Cost Certificate submitted to HUD for approval, is in agreement with the Authority's records.
- 2. The distribution of costs as shown on the Financial Statement of Modernization Costs dated May 28, 1999, which accompanied the Actual Modernization Cost Certificate submitted to HUD for approval, is in agreement with the Authority's records.



NOTES TO FINANCIAL STATEMENTS

1. Reporting Entity

The Springfield Housing Authority is authorized by and operates under the provisions of Chapter 121B of the Massachusetts General Laws, as amended. The Authority operates and administers low-rent housing programs, which are funded/assisted by the Commonwealth's Department of Housing and Community Development (DHCD) and the U.S. Department of Housing and Urban Development (HUD). The Authority is governed by five members. (See Organization section of this report.)

All operations and programs for which the Authority has oversight responsibility are included in the Financial Statements section of this report. Oversight responsibility is derived from a number of criteria, including financial interdependency, selection of governing authority, designation of management, ability to influence operations, and accountability for financial matters.

2. Significant Accounting Policies

- a. <u>State-Aided Programs</u>: The Springfield Housing Authority prepares its financial statements for its state-aided programs on the basis of accounting prescribed by DHCD. Under this method of accounting, the Authority's operations are not considered to be self-sustaining, and, therefore, its financial statements do not show provisions for depreciation of structures and equipment. Capital facilities are financed either by grants from the Commonwealth or by debt, which the Commonwealth guarantees and subsidizes. The Authority also receives from the Commonwealth additional subsidies that are applied to operating deficits.
- b. <u>Federally Aided Programs</u>: Financial statements for federally aided housing assistance programs are prepared on the basis of accounting prescribed by HUD. Under this method of accounting, the Authority's operations are not considered to be self-sustaining, and, therefore, its financial statements do not show provisions for depreciation of structures and equipment. Materials and supplies are expensed to operations or capitalized, as applicable.

3. Pension Plan Obligations

Authority employees participate in the Commonwealth of Massachusetts Contributory Retirement System established under Chapter 32 of the General Laws of Massachusetts. The Authority's annual share of its retirement plan contributions is recognized as an expense in the fiscal year the contribution is made.

4. Related Parties

The Springfield Housing Authority has two related-party affiliations, the first being a nonprofit organization, the Springfield Housing Associates Inc., (SHA, Inc.), which has the same management organization as the Authority, and a second for-profit corporation entitled Memorial Parish House Inc., (MPH Inc.), which was formed to renovate and reconstruct the Memorial Parish House renovations and reconstruction. The purpose of the corporation is primarily to market and sell Low-Income Tax credits associated with the Memorial Parish House Development. MPH Inc., has an affiliated limited partnership, Memorial Parish House Limited Partnership, whose primary purpose is to complete the development of the Parish house into 23 units of low-income housing. The Executive Director of the Springfield Housing Authority is the Secretary of SHA, Inc., and President of the Memorial Parish House, Inc.

5. Related Party Transaction

At a board meeting held on April 24, 1995, the Springfield Housing Authority authorized a loan of \$500,000 from its federal Section 8 Program operating reserves to SHA, Inc., for the rehabilitation and reconstruction of the Memorial Parish House into 23 units of low-income housing. The board certified that the planned expenditure was necessary, reasonable, and consistent with the Springfield Housing Authority's purposes under Massachusetts law and local ordinances.

Under the terms and conditions of the loan, all interest, principal, and other payments due shall be payable on July 17, 2016 (the maturity date). In the event of any default of the borrower or other conditions stated herein, no payments of interest or principal or other amounts due under this note shall be

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due by the borrower to the lender before the maturity date. The amount due at maturity will be approximately \$1,943,000. The borrower has the option to request an extension of the maturity date for a period of up to the original term of this note in order to maintain the affordability of the housing acquired and rehabilitated at the Memorial Parish House at 2039 Main Street with the assistance of the proceeds of this note.

6. Springfield/St. James Section 8 Financial Adjustment Factor (FAF) Refunding Agreement

The Springfield Housing Authority entered into an agreement on August 19, 1994 with HUD to refinance the Springfield/St. James Mortgage Revenue Bonds totaling \$2,205,000 issued July 1, 1982.

The project was financed by the Authority with a financing adjustment factor under Section 8 of the United States Housing Act of 1937, as amended. Pursuant to the Act, 50 percent of the funds recaptured from the refinancing of this project are to be made available to the Authority.

The established total savings of the refinancing will be approximately \$523,023 with the Authority's share amounting to \$261,512, payable to the Authority in semiannual installments over an eight-year period.

The Authority's "Plan for Use of Savings," approved by HUD, requires that the Authority use these funds for the benefit of households of very low income (as provided in the United States Housing Act of 1937, as amended), or to address various capital needs throughout the Authority that would complement and supplement the Authority's Comprehensive Grant Program. During the fiscal year ended March 31, 1999, the Authority received \$62,017 in FAF funds and expended \$62,017 on kitchen and bath renovations at various Authority apartments.

7. Lease Commitments

The Springfield Housing Authority entered into two Municipal Lease and Option Agreements with Baybank, N.A. in order to finance the acquisition and installation of water heater equipment and accessories for the purpose of reducing water heating costs at two of its State-Aided 200 Program Buildings. The contract for Robinson Gardens, Program 200-3, was entered into on October 2, 1995 with

total lease payments at completion being \$315,588. The contract for Duggan Park, Program 200-2, was entered into on October 6, 1995 with total lease payments at completion being \$526,001. Total lease payments made by the Authority as of the fiscal year ended March 31, 1999 were as follows:

Robinson	<u>Duggan</u>	<u>Totals</u>
<u>\$215,651</u>	<u>\$324,368</u>	<u>\$540,019</u>

The future annual payments until expiration of these leases is as follows:

Fiscal Year Ending	Robinson	<u>Duggan</u>	<u>Totals</u>
March 31, 2000 March 31, 2001	\$63,118 \$36,819 \$99,937	\$105,200 \$ 96,433 \$201,633	\$168,318 \$133,252 \$301,570

SUPPLEMENTARY SCHEDULE

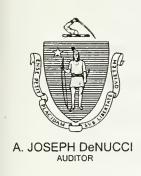
Schedule of Expenditures of Federal Awards

Fiscal Year Ended March 31, 1999

Department of Housing and Urban Development	Federal CFDA Number	Annual Contributions <u>Contract</u>	Federal Assistance <u>Received</u>	Expenditures
Section 8 Cluster:				
Section 8 Rental Certificate Program	14.857	B-1110	\$ 8,944,435	\$ 8,781,426
Section 8 Rental				
Voucher Program	14.855	B-1110V	1,873,655	1,822,958
Section 8 New Construction and Substantial				
Rehabilitation	14.182	B-1489	305,721	300,323
Section 8 Moderate Rehab.:				
Moderate	14.856	B-1110K	13,933	11,724
Rehab. I	14.856	B-1489	428,382	422,113
Rehab. II	14.856	B-1584	1,049,639	1,031,141
Total Section 8 Cluster			\$12,615,765	\$12,369,685
Public Housing	14.850	NY-360	\$ 3,238,610	\$ 5,294,380
Public Housing Drug				
Elimination Program	14.854	MA06DEP035194	\$ 292,900	\$ 292,900
	14.854	MA06DEP035196	370,895	370,895
	14.854	MA06DEP035197	182,486	182,486
	14.854	MA06DEP035198	33,749	33,749
			\$ 880,030	\$ 880,030
Public Housing - Comprehensive				
Improvement Program	14.852	MA06PO3570596	\$ 2,471,236	\$ 2,471,236
1	14.852	MA06PO3570697	2,412,696	2,412,696
	111000		\$ 4,883,932	\$ 4,883,932
			\$21,618,337	\$23,428,027

¹Refer to Catalog of Federal Domestic Assistance.





The Commonwealth of Massachusetts

AUDITOR OF THE COMMONWEALTH

ONE ASHBURTON PLACE, ROOM 1819 BOSTON, MASSACHUSETTS 02108

TEL. (617) 727-6200

2000-3002-8

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REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR FEDERAL PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Sadie B. Johnson, Chairperson Springfield Housing Authority 25 Saab Court Springfield, Massachusetts 01101

Compliance

We have audited the compliance of the Springfield Housing Authority with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement and the provisions of the Public and Indian Housing Compliance Supplement dated June 1995, that are applicable to each of its major federal programs for the fiscal year ended March 31, 1999. The Springfield Housing Authority's major federal programs are identified in the Summary of Audit Results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the Springfield Housing Authority's management. Our responsibility is to express an opinion on the Springfield Housing Authority's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; OMB Circular A-133, Audits of States, Local Governments,

and Non-Profit Organizations; and the provisions of the Public and Indian Housing Compliance Supplement dated June 1995. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Springfield Housing Authority's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Springfield Housing Authority's compliance with those requirements.

In our opinion, the Springfield Housing Authority complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the fiscal year ended March 31, 1999.

Internal Control over Compliance

The management of the Springfield Housing Authority is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the Authority's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts, and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We

noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information of the Springfield Housing Authority's Board of Commissioners, management, the Commonwealth's Department of Housing and Community Development, the U.S. Department of Housing and Urban Development, and other federal audit agencies. However, this report is a matter of public record, and its distribution is not limited.

December 10, 1999

Auditor of the Commonwealt



SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Fiscal Year Ended March 31, 1999

SUMMARY OF AUDIT RESULTS

- 1. The auditor's report expresses an unqualified opinion on the financial statements of the Springfield Housing Authority.
- 2. The audit disclosed no instances of noncompliance material to the financial statements.
- 3. The auditor's report on compliance for its major programs expresses an unqualified opinion.
- 4. The Authority administered the following major programs:

Section 8 Rental Certificate Program	CFDA No. 14.857
Section 8 Rental Voucher Program	CFDA No. 14.855
Section 8 Moderate Rehabilitation	CFDA No. 14.856
Section 8 New Construction and Substantial Rehabilitation	CFDA No. 14.182
Public Housing	CFDA No. 14.850
Public Housing - Comprehensive Improvement Program	CFDA No. 14.852
Public Housing Drug Elimination Program	CFDA No. 14.854

- 5. The threshold used to distinguish Type A and Type B programs was \$300,000.
- 6. The Authority was determined to be a low-risk auditee.



SUPPLEMENTARY INFORMATION

1. Audit Review

At the conclusion of our audit, we reviewed the results of our audit with Raymond B. Asselin, Executive Director, and various other officials of the Springfield Housing Authority.

2. State-Aided Housing Programs

The Authority currently operates the following state-aided housing programs:

Program	<u>Type</u>	Number of Units	
		Available	Occupied
200-1/8	Family Housing	50	50
400	Family and Elderly Housing	847	847
667-5/8	Elderly Housing	102	102
689	Special Needs Housing	43	43
705-1/8	Low-Income Family Housing	20	20
MRVP	Mass. Rental Voucher Program	320	320
		1,382	1,382

3. Federally Aided Housing Programs

The Authority currently administers the following federally aided housing programs:

Program	Type	Number of Units
Section 8 Public Housing	Rental Certificate and Voucher Programs Low-Income and Elderly Housing	2,120 1,327 3,447



ORGANIZATION

March 31, 1999

The Springfield Housing Authority is authorized by and operates under the provisions of Chapter 121B of the Massachusetts General Laws, as amended, which is known as the Housing and Urban Renewal Law. Raymond B. Asselin is the Executive Director.

The Authority's administrative office is located at 25 Saab Court, Springfield. As of March 31, 1999, the Authority was organized as follows:

Members

<u>Name</u>	<u>Title</u>	Term Expires
Sadie B. Johnson 615-B Bay Street Springfield	Chairperson	March 2000
Nicholas F. Fiorentino 156 Bolton Street Springfield	Vice-Chairperson	March 2003
Aretha L. Matthews 46 Sanderson Street Springfield	Treasurer	April 1999
Athan Catjakis 127 Melha Avenue Springfield	Secretary .	March 2002
Daniel T. Malone 197 Davis Street Springfield	Assistant Secretary	March 2001





